

Steering Committee Meeting Agenda

Meeting Date: Friday, February 20, 2009
Time: 2:00 pm to 4:45 pm
Location: 931 Spring Street - Public Health conference room
Dial in number: 888-566-8440, passcode 228780#

Committee Members: Greg Bergner, MD, Dick Derby, Jim Ellsworth, Neda West, Jon Lehrman MD, Shannon Truesdell MPA RN, Neda West

Staff & Guests: Maria Chaves, Sandra Dunn, Dana Davies, Rob Quadri, Nancy Wise

<u>ime</u>	<u>Topic</u>	<u>Outcome</u>	<u>reference</u>
2:00	I Welcome, Introductions and Agenda Review		
2:05	II Changes or additions to minutes from November 11, 2008	Decision: approve, modify or reject	Pages 2-4
2:10	III HIE vendor review process	Shared understanding of people and steps	Powerpoint
2:20	IV HIE vendor recommendation I RFP scoring II Finalist selection III Demo evaluation results IV Feature and cost comparison V Alternate implementation scenarios	Shared understanding of selection process, vendor features, costs and support implications	Powerpoint
3:30	VI Participant updates: round robin addressing organizational changes or plans since November meeting	Shared understanding of collective status	
4:00	VII Staff Updates 1. Grants: CHCF, AHRQ, TCE, BSCF 2. SC Committee Chair role	Shared understanding	Staff report Pages 5-6
4:20	VIII Governance Review - 2008 Steering Committee self evaluation	Review strengths and areas for improvements	Pages 7-8
4:30	IX Meeting wrap up	Agenda items for next meeting	