

Steering Committee Meeting Agenda

Meeting Date: Wednesday, March 11, 2009

Time: 2:00 pm to 4:00 pm

Location: 931 Spring Street - Public Health conference room

➔ **NEW DIAL IN NUMBER!:** 866-910-4857, passcode 615350#

Committee Members: Greg Bergner, MD, Dick Derby, Jim Ellsworth, Neda West, Jon Lehrman MD, Shannon Truesdell MPA RN, Neda West

Staff & Guests: Maria Chaves, Sandra Dunn, Dana Davies, Rob Quadri, Nancy Wise, Mike Jones

<u>Time</u>	<u>Topic</u>	<u>Outcome</u>	<u>reference</u>
2:00	1. Welcome, Introductions and Agenda Review		
2:05	2. Changes or additions to minutes from February 20, 2009	Decision: approve, modify or reject	Pgs 2-4
2:10	3. Staff Reports <ul style="list-style-type: none"> Care Pathways - Kim Federal Stimulus update SC Committee Chair role - Sandra Marshall Foundation - Sandra, Shannon 	Shared understanding Decision: approve, modify or reject SC Chair role	Handouts (Chair - Pages 5-6)
2:40	4. HIE Vendor Selection Update - Staff <ul style="list-style-type: none"> Axolotl reference/site visit update Wellogic RFP response Wellogic demo reviews 	Shared understanding	HIE Vendor Update Slides
3:00	5. Collaboration for Fed Stim funding <ul style="list-style-type: none"> Collaborative Vision - Greg Marshall Health System - Shannon & Mike 	Update, brainstorming collaborative opportunities	Collab. Funding Slides
3:40	6. Sustainability planning - Nancy <ul style="list-style-type: none"> Outline and/or workplan 	Shared understanding of people and steps	Pg 7
3:55	7. Meeting wrap up	Agenda items for next meeting	

NEXT MEETING: Wednesday, April 8, 2:00 – 4:00 PM

m e m o r a n d u m

to: ACCEL Steering Committee Members

from: Sandra Dunn, Program Manager

re: Steering Committee Chairperson – updated proposal

date: March 3, 2009

In late January I proposed (see attached) discussing the creation of the role of ACCEL Steering Committee Chair at our February meeting. In light of the scope of that agenda, we rescheduled the topic for our March meeting.

With additional time to consider the implications of creating such a role, I am particularly struck that administrative agility will enhance our ability to respond rapidly to funding opportunities. Thus, I would like to amend my original proposal to

- ➔ Designate **two** Steering Committee Co-Chairs who
 - Possess the time, interest, depth of knowledge, and history of participation to speak persuasively on behalf of the ACCEL collaborative.
 - Are authorized to sign routine letters of inquiry and/or endorsement for fund raising efforts.
 - May be authorized by vote to sign other documents on behalf of all Steering Committee members.
 - Represent both slopes of El Dorado County.
 - Represent the administrative and clinical participation and expertise that has been foundational to ACCEL's success.

I look forward to discussing the proposal with you on March 11.

m e m o r a n d u m

to: ACCEL Steering Committee Members

from: Sandra Dunn, Program Manager

re: Steering Committee Chairperson

date: January 26, 2009

As ACCEL evolves in a rapidly changing environment, I am writing to express my belief that we need to designate a Chairperson for the Steering Committee. While our progress in 2009 may lead ACCEL towards a new organization structure with clarified leadership, in the interim, there are instances when a designated spokesperson representing the ACCEL collaborative is needed to help advance our efforts. While I am comfortable articulating ACCEL's history, accomplishments, and goals, as a staff person, my job will be made easier with a Chairperson to whom I may defer when questions of value and community commitment are posed. Such a role can convey a credible sense of ownership that I simply cannot.

As we expand our search for funds and revenue to carry us forward, I need to be able to tap the skills of a Steering Committee member who possesses the time, interest, depth of knowledge, and history of participation to speak persuasively on behalf of the ACCEL collaborative. While I rely on each of you individually for consultation and input on various subjects, I would value the designation of a Steering Committee Chair. Although committee chairs typically have a wide range of responsibilities, in this case, the responsibilities would be limited to spokesperson/ambassadorial functions. The Chair title is, however, important as it conveys a level of organization and commitment when meeting with private and public funders.

At our meeting on February 20th, this topic will be on the agenda for discussion and possible vote. In the meantime, if you have ideas or suggestions to contribute, please feel free to contact me.

HIE Sustainability Plan
Key Tasks
Draft 1.1 – March 10, 2009

Project: Develop a sustainability business plan that provides short and long term funding model for ACCEL HIT programs

Key Tasks:

(Note all efforts will be grounded in previous work completed by ACCEL)

- Inventory sustainability models from other HIEs
- Filter models for applicability to the ACCEL HIE
- Identify savings and revenue opportunities that may be unique to the ACCEL HIE (e.g., Care Pathways)
- Prioritize remaining options against ACCEL strategy, vision, and feasibility
- Monetize the federal stimulus provider incentives
- Clarify ACCEL agency and other beneficiary(s) value propositions & monetize these
- Tie / clarify how chosen vendor cost are/may be attributable to specific beneficiaries
- Prepare revenue and savings calculations where data is available
- Summarize findings for Steering Committee input

Resources: Nancy Wise will be the primary driver of this effort. Research and Financial Analysts may be invited to participate at particular junctures of the project.

Timeline: Estimated project duration is March 15 – July 31, 2009